

**Minutes of the Shotley Parish Council meeting held on Thursday 16 June 2011 at 7.15pm
in the Large Committee Room, Shotley Village Hall**

Present: Councillors: R Wrinch (chair), T Ingram, M Matthews, J Catling, N Bugg
and G Pugh. Clerk: L Rowlands and RFO: D Bedwell

In attendance: Two members of the public, C.Cllr D Woods, Mark Deer from BDC and
Ray Conners from R4C Reclaim

1. To receive apologies for absence – SNT (on rest days), SPC Cllrs B Higgs, G Richens
and B Nicholls (Hols x 2 and Personal respectively)

2. To receive Declarations of interest – None

3. Rural Coffee Caravan Information Project – Garry Simmonds – Mr Simmonds gave a
presentation of what to expect from the Project and looked forward to fixing a date for the
village hall and getting local people to come along sometime in August. Details to be
posted on the website and be included in the next issue of the Noticeboard.

4. To receive reports from (if available):

4.1 District Councillor – Cllr Roberts reported that Babergh residents voted “No” for
the merging of councils by a narrow margin although some services will still
merge.

4.2 County Councillor – A written report was given to the Council for later circulation.
Buzabout was still being looked at and there would be a closed meeting on 29
June at the Shotley Village Hall.

4.3 Safer Neighbourhood Team – There had been seven reported crimes in May:
one of criminal damage; one burglary, one harassment, three thefts and one
indecent threat. A meeting with the local youth was to be arranged later in the
month to discuss the way forward re the anti-social behaviour in and around
Lloyd Road.

4.4 MyShotley.com – Unfortunately Tess Brown has to step down from maintaining
the website and an advert for the position of Website manager would go in the
next Noticeboard.

4.5 Parish Clerk –

4.6 Responsible Financial Officer

4.6.1 The Parish Council reserves were as follows:

Community Account	£23,206.49
Premium Account	£ 455.50
Tracker Account	<u>£82,547.23</u>
Total:	<u>£106,208.87</u>

Which includes earmarked reserves and funds:

Ganges Playground	£ 7,500.00
Kingsland Playground	£ 7,500.00
BELSP	<u>£ 8,000.00</u>
Grand Total:	<u>£83,208.87</u>

(The above figures do not include Accounts Payable presented at this
meeting)

4.7 Community Warden

- **Litter** – same amount as always.
- **Ganges Playpark - Tennis Courts** – middle fence has been put back up with
help from payback team. Strand fence wire purchased so as to carry out

further repairs - still glass being broken. Play area – still awaiting shackles so as to repair swings. Dog litter bin has gone missing, bucket now doing its job. The “No Dogs” sign have been ripped off again.

- **Road sign** posts have again been pulled up. The replacement at Old Hall has been knocked over again. Baker and Kingsland also damaged and Estuary Crescent MIA.

4.8 Stour Footpath Group

4.8.1 To consider quotation for picnic furniture/signs/bins and place order – **the quotation was considered and it was resolved to place the order.**

Report:

- Haven Gateway were in the process of preparing a contract to be agreed and signed by SPC for the £18,000 award from the Transforming Suffolk Competition
- An application for a Locality Budget award had been made for the Shotley Heritage Park
- Meetings had been held with SCC Rights of Way Officers re the refurbishment of the picnic area and footpath beyond. They are suggesting that SPC/Footpath group manage the whole project and they will reimburse their part of the costs. They will do a brief design spec and three contractors to supply quotations to this spec. S106 money is to be used for this project and any left over will be used on other footpaths.
- The High School had been visited with regards to the Heritage application for funding for the Cliff purchase and they were keen to work with the Footpath Group as it could be included within the current curriculum.

5. **Open forum for members of the public to speak to Councillors on items appearing on the agenda** – Ray Conners from R4C Reclaim was invited to speak to the meeting with regards to their bid to take over the HWRC when SCC closes it. He pointed out that it would be a chargeable service so as to cover staffing/insurance/licences etc. They anticipated running it broadly along the same terms as now with reduced hours. Full tenders for both firms were to be considered more fully over the coming weeks.
6. **To agree the Minutes of the Annual Parish Council Meeting held on 19 May 2011** - The minutes were declared a true and accurate record and were signed as such by the Chairman
7. **To agree the Minutes of the Extra Parish Council Meeting on 26 May 2011** - The minutes were declared a true and accurate record and were signed as such by the Chairman.
8. **To agree the Minutes of the Review Meeting held on 24 March 2011** - The minutes were declared a true and accurate record and were signed as such by the Chairman.
9. **Matters of report from minutes of previous meetings** – It was noted that the SCC Street Lights switch off was not scheduled until March 2012 and so this would go on the agenda again in October.
10. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received re:**
 - 10.1 Development of site – There was to be another meeting with the developers and SPC cllrs and others on 11 July.
 - 10.2 Mast – No news
11. **SCC Divestment Plans – update and to agree any actions (if appropriate) in response to information received re:**
 - 11.1 School crossing patrol – to be dealt with in September

- 11.2 Chelmondiston recycling and household refuse centre – meetings were being held with two firms (see 5 above) to thrash out terms etc.
- 11.3 Subsidised bus routes – as 4.2
- 11.4 Mobile Library – It had been noted that these were safe from cuts for the time being.
- 11.5 Bristol Hill Public Conveniences – further information had been received and RFO was investigating the possibility of reduced rates.
12. **Community First Responders - To consider continuing paying hire of hall costs for 2011/12 – It was resolved to continue to pay** for the hire of the hall for regular meetings of the CFR
13. **Shotley Rangers Youth FC – To consider grant application to raise funds for toilet facilities etc - It was resolved to defer a decision** until a business plan had been prepared.
14. **Optua – To consider grant application for funding to run the RHS Games event on 30 June 2011 – it was resolved to grant £100** towards the RHS Games
15. **Shotley & Erwarton Good Neighbours – To consider grant application to cover mobile and insurance costs – It was resolved to grant the full £250 requested.**
16. **Suffolk Young Peoples Health Project – To consider grant application to cover counselling costs – It was resolved to not grant at this time.**
17. **1st Shotley Scouts – To consider grant application to fund replacement camping equipment – It was resolved to grant the full £500 requested** and advise them to contact Cllr David Wood re the Locality Budget.
18. **Planning matters** – To consider response on **applications received from Babergh** upto 13 February 2011 **and subsequently:**
Applications received
 - 18.1 B/11/00617/FUL – Shotley Post Offices and Stores, The Street, Shotley IP9 1NQ – part change of use of ground floor from A1 (retail) to mixed use comprising part A1 (retail) and part A5 (take-away pizzas) installation of kitchen extraction equipment. – **No Objections**
 - 18.2 B/11/00546/ROC - Green Arbour, Ipswich Road, Shotley IP9 1PW – application under section 73 of the T&CPA (1990) to vary condition 04 attached to PP B/93/01261/FUL – **No objections**
 - 18.3 B/11/00678/FHA – 35 Orwell View Road Shotley IP9 1NW - alterations and extensions to existing side garage and kitchen to provide pitched roof side extension with garage converted to living accommodation; rear conservatory extension and front bay extension including canopy over front door – **No objections to plans**, but neighbours had concerns re loss of privacy, drainage from new garage roof, access to oil tank in the back garden**Applications approved:**
 - 18.4 B/11/00414/VOT – Cockle Creek Cottage, Rose Farm Lane, Shotley IP9 1PH – Erection of single-storey and two storey extensions (extension of time limit to condition attached to B/08/01255) – **Noted**
19. **To authorise signing of cheques for payments previously agreed** **To authorise signing of cheques for payments previously agreed:**

19.1	Clerk's salary (6.5.11-5.6.11) = 62 hrs	£565.44
19.2	Clerk's expenses – printer, ink, APM refreshments, paper	£165.80
19.3	RFO's salary (6.5.11-5.6.11) = 36 hrs	£328.32
19.4	RFO's expenses –	£ -
19.5	Community Warden's salary (6.5.11-5.6.11) = 43.00 hrs	£387.00

19.6	Community Warden's expenses – petrol	£34.50
19.7	Litter Warden's salary (Village) (6.5.11-.5.6.11) = 20.5hrs	£143.50
19.8	Matt's Tree and Grass Garden Services	£137.50
19.9	Tess Brown – editing of website –	£ -
19.10	SVHMC – CFR hire of hall for April, May and June 2011	£33.00
19.11	SVHMC – Over 60s hall hire for 2011/12	£276.00
19.12	SVHMC – SPC hall hire May 2010 to April 2011	£220.00
19.13	HMRC – Tax for RFO and Clerk	£297.92
19.14	Optua (grant as above)	£100.00
19.15	Good Neighbours (grant as above)	£250.00
19.16	1 st Shotley Scouts (grant as above)	£500.00

20. To consider correspondence received upto 16 June 2011 and any responses required

- a. SALC – LAIS 1314.4 – Localism Bill;
- b. Viridor Credits – Landfill Communities Fund brochure and covering letter – *information re grant allocation given to Cllr Ingram for footpath*
- c. Marine Conservation Society – Summer Strandline newsletter
- d. SALC – New councillor briefings schedule
- e. SC&H – Summer newsletter – *circulated via e-mail to cllrs*
- f. Shotley Peninsula Cycling Campaign – AGM invitation 14 July – Cllr Wrinch would attend

21. Reports from Councillors on matters not itemised on agenda/to be included in next agenda

- 21.1 Apologies from Cllr Catling re the meeting in July – he will be on holiday.
- 21.2 The Parents and Friends Association had been disbanded at the Primary School and another group headed up by the Head Teacher had been formed and would be running a summer fare on 25 June.
- 21.3 Shotley Opens Gardens would be happening on 18 June.
- 21.4 The SoS were running an event in conjunction with The Footpath Group on 24th June – tickets from Cllr Pugh.
- 21.5 There was to be a SC&H Forum at the Suffolk New College on 24 June in the afternoon – Cllrs Pugh, Richens and Ingram were to attend.

Meeting ended: 10.00pm

Next meeting: 21 July 2011

Key:

BCT = Babergh Communities Together
 BDC = Babergh District Council
 BELSP = Babergh East Local Strategic Partnership
 CPRE = Campaign for the Protection of Rural England
 EERA = East of England Regional Assembly
 ENCAMS = Environmental Campaigns
 LAIS = Local Authority Information Services
 NALC = National Association of Local Councils

PPIB = Parish Plan Implementation Board
 SALC = Suffolk Association of Local Councils
 SCC = Suffolk County Council
 SCHU = Suffolk Coasts and Heaths Unit
 SOS = Stour and Orwell Society
 SPPA = Shotley Peninsula Parish Alliance
 SPC = Shotley Parish Council
 SPS = Suffolk Preservation Society
 SYNC = Shotley Youth New Crew