

Minutes of the Shotley Parish Council meeting held on Thursday 17 March 2011 at 7.15pm in the Large Committee Room, Shotley Village Hall

Present: Councillors: R Wrinch (chair), J Catling, G Anderson, B Nichols, G Steel, T Ingram, G Brown and N Bugg, Clerk: L Rowlands and RFO: D Bedwell

In attendance: Three members of the public and PC Gary Austin (Part of meeting)

1. **To receive apologies for absence** – T Roberts (holiday), M Matthews (holiday)
2. **To receive Declarations of interest** – None
3. **To receive reports from (if available):**
 1. District Councillor – Babergh would be holding a meeting on 18 March at which independent validators would be looking at the financial implications of the merger; an article would appear in the Notice board regarding the weak broadband provision on the Peninsula; a meeting on renewable energy would be held on 12 April at Holbrook village hall.
 2. County Councillor – A full written report was presented to the meeting; Cllr Wood also reported separately on buses, school crossing patrol and HWRC – see 13. Below.
 3. Safer Neighbourhood Team – PC Gary Austin reported that there had been seven crimes in February: two burglaries; one robbery from a person; three thefts and one tampering with a vehicle. He emphasised that parishioners needed to be aware that there was a marked increase in metal thefts locally and to ensure that cars, sheds and houses were left secure so as to put off any opportunist thieves.
 4. Parish Plan Implementation Board – SYNC now have their own face book page and would be opening an extra night for older children; the Shotley website to have a new youth page with links to advice, information and support web sites; a car share brokering page and more links on reduce, reuse and recycle.
 5. Shotley Community Emergency Plan – No report available.
 6. Parish Clerk – No report available.
- 3.7 Responsible Financial Officer
 - 3.7.1 The Parish Council reserves were as follows:

Community Account	£32,126.84
Premium Account	£ 454.09
Tracker Account	<u>£55,376.23</u>
Total:	<u>£87,958.16</u>
<u>Which includes earmarked reserves and funds?</u>	
Ganges Playground	£ 7,500.00
Kingsland Playground	£ 7,500.00
BELSP (Tennis Courts £8K, SYNC £2K)	<u>£10,000.00</u>
Grand Total:	<u>£62,958.16</u>

(The above figures do not include Accounts Payable presented at this meeting)
- 3.8 Community Warden - Report
 - Litter on the increase as the days get longer
 - Tennis Courts - again smashed bottles and a few in the actual play area.
 - The Football Goals have finally turned up and have seen loads of use they are the perfect size for the Multi court.

- The goal areas have been seeded, however the pitch is always in use after school and grass may not get a chance to grow.
- Fence line behind the tennis courts is being cleared of bramble and two low hanging branches removed.
- Stour footpath - new picnic bench installed

3.9 Stour Footpath Group **Report**

- The Bank account was now open.
- The Environment Agency forms had been signed and the £5,000 donation would be released soon.
- Six seat picnic tables now installed near to gabions.
- Replacement 'Do not walk on Sea Defences' signs to be installed.
- Local fundraising to continue eg textile and book collections
- Stand at 'Images of Shotley 2 April
- Repair to be carried out on the bottom step of gabions at the end of March
- Obtain contractor quotations for phase 2

4. **Open forum for members of the public to speak to Councillors on items appearing on the agenda** – None in attendance.
5. **Minutes of the Parish Council Meeting held on 17 February 2011** - The minutes were declared a true and accurate record and were signed as such by the Chairman
6. **Open Spaces & Amenities Committee** – to receive minutes and recommendations - **Deferred**
7. **Matters of report from minutes of previous meetings** – The Housing Needs Survey Questionnaires had been received and would be included in the circulation of the Notice board at the beginning of April.
8. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received re:**
 1. Development of site
 - 1.1. There was to be an SPPA meeting at Woolverstone Hall with the Developers regarding the new concept plan. Cllrs Steel, Nichols and Clerk to attend.
 - 1.2. A copy of the Grounds of Claim had been received from Haylink regarding their appeal against the Inspector's decision.
 - 1.3. **It was agreed to:**
 - write to Babergh and the County asking to be consulted on the Environment and Traffic Impact Assessment Scoping Options;
 - ask Cllr Wood if SC&H would be prepared to host a meeting of all the environment/ecology consultees with the aim of establishing common ground and a common approach to any s106 (Suffolk Wildlife Trust, Natural England, Environment Agency, RSPB etc). Cllr Steel happy to attend initial meetings with a view to someone from the community with eco credentials to take over;
 - establish a Swimming Pool Working Party (name suggested "The Deep End"), to be community led with representation from outside the parish
 2. Mast – No update.
 3. Conservation Appraisal – The Conservation Architect is to attend the Review Meeting on 24 March to make a presentation to the Council and any interested parishioners – weblink for draft appraisal to be on website.

9. **Harwich International: to consider local impact of the wind turbine construction activities**

No planning application had come forward for consultation. There appeared to be manufacturing processes in the middle of the river and a 140m long construction vessel on Parkestone Quay. **It was agreed to:**

1. write to Tendring DC, Suffolk Coastal and Marine Management Organisation to request that we be added to the list of consultees
2. contact Haven Harbour Authority about concerns re noise pollution and the effect on AONB especially

10. **Public Convenience on Bristol Hill – To consider (a) taking over running in its entirety or (b) taking over the day to day wear and tear costs and cleaning only** – Deferred as still awaiting information from Babergh.

11. **Royal British Legion/Community Fete – It was agreed to** grant £200 towards the Fun Day; to ask RBL to approach local businesses for possible funding and to use the SPC logo on any publicity.

12. **Shotley Open Gardens – It was agreed to** grant £200 towards re-usable signage for the event

13. **SCC Divestment Plans – update and to agree any actions (if appropriate) in response to information received re:**

1. School crossing patrol – Cllr Wood advised that SCC were funding until end of this school year and then the Locality Budget would cover the costs until the end of the Spring 2012 term. Clerk and Cllr Matthews to meet with Head of Primary to find a solution for future funding. **It was agreed that** the Council were interested in principal in keeping the SCP running and Clerk to advise SCC.
2. Chelmondiston recycling and household refuse centre – A FOI request had been put in to SCC regarding the contract between it and WRG. There was to be a public meeting on 23 March at Shotley Village Hall at which the Portfolio Holder for Waste and the Waste Services manager were to attend.
3. Subsidised bus routes – Cllr Wood advised that Ipswich Buses had cancelled the 6.30pm bus for commercial reasons; there was £12,000 left in the transport budget for the whole of Suffolk; Jill Barton was looking at a minibus service for evenings one/two times per week; separate meeting to be arranged by Cllr Wood with Ipswich Buses.

14. **Planning matters – To consider response on applications received from Babergh upto 16 January and subsequently:**

Applications received

1. B/11/00222/FHA – Jianci The Street Shotley Ipswich IP9 1LX – Erection of a rear conservatory - **No objections**
2. B/11/00014/FUL – Shotley Post Office and Stores The Street Shotley Ipswich IP9 1NQ – part change of use of ground floor from Class A1 use (retail) to class A5 use (hot food takeaway) – **No objections**

Applications approved:

3. B/11/00047/TPO – 34/35/36 Blake Avenue – Felling 2 Scots Pine at 34 and 35 Blake Ave and reduce lowest limb at 36 Blake Ave.
4. B/10/01472/4/FHA – Arwarton Hall Farm, Ipswich Road Shotley Ipswich IP9 1PG – Erection of single-storey rear extension (following demolition of existing single-storey rear addition), demolition of 1 no. stack; insertion of 3 no. windows; internal alterations

15. **To authorise signing of cheques for payments previously agreed:**

- | | |
|--|---------|
| 1. Clerk's salary (6.2.11-5.03.11) = 50.50 hrs | £480.50 |
| 2. Clerk's expenses – printer, ink, stamps, mileage, paper | £153.68 |
| 3. RFO's salary (6.1.11-5.02.11) = 31 hrs | £301.56 |

4. RFO's expenses –	£ -
5. Community Warden's salary (6.2.11-5.3.11) = 34hrs	£306.00
6. Community Warden's expenses –	£ 29.64
7. Litter Warden's salary (Village) (6.2.11-5.03.11) = 19 hrs	£133.00
8. Matt's Tree and Grass Garden Services	£137.50
9. Tess Brown – editing of website –	£68.00
10. SVHMC – hire of hall for cllr training sessions 24/31 Jan + 28 Feb	£39.00
11. SCC – Street lighting costs for Oct 2010 to Mar 2011	£478.81
12. SALC – clerk attending course	£24.00
13. SALC – councillor training	£600
14. HHS – printing of photos for Footpath Group	£35.00
15. Cllr G Steel – travel expenses	£36.40
16. Clerks & Councils Direct – subscription renewal	£11.00
17. SVHMC – hire of hall for CFR for Jan/Feb/Mar	£39.00
18. Royal British Legion – Funding for event on 12 th June	£200.00
19. Gary Richens – Footpath expenses	£59.66

16. To consider correspondence received upto 17 March 2011 and any responses required

- a. Clerks & Councils Direct – March 2011 issue
- b. Capel St Mary PC – request for financial help re closure of Capel St Mary Library. *I have asked for clarification re users as although their letter suggests Shotley residents use the library, the users map does not show Shotley*
- c. SCC – Notification of temporary public right of way closure (FP15 and part of FP13) – *dets sent to website and NB*
- d. BDC – Spring Clean 2011 – 28 March to 10 April
- e. SNT – spring 2011 community news update
- f. Bryan Le Grys – letter to SCC re closure of HWRC at Chelmo
- g. BDC – information re district and parish council elections and AV referendum Thursday 5 May 2011 – Notices on noticeboards 15/3
- h. SCC – Public Participation period from 7 Mar-3 May on the contents of a Suffolk Wide Supplementary Guidance document associated with planning and the built environment – details if interested at www.suffolk.gov.uk/consultations - No comments
- i. SCC – school crossing patrol service divestment
- j. Holbrook High School – letter of thanks re the support for the presentation evening.
- k. BDC and MSDC – Facing the Future – joint newsletter re merging of the two councils
- l. SoS – invitation to 5th AGM Thurs 24 March 2011 – clashes with our Review Meeting.

17. Reports from Councillors on matters not itemised on agenda/to be included in next agenda

1. The Chairman wished to thank Cllrs Steel, Brown and Anderson, who were not standing for re-election, for their excellent work for the Council.
2. Cllr Steel had attended a SALC Babergh Area Meeting and provided a report to the meeting
3. Cllr Ingram reported that Anglian Water had been contacted regarding water running down the Shotley Cliff which was washing away the footpath. Investigations into the cause were to be carried out.
4. Cllr Wrinch advised that the Environment Agency would wish to consult at some stage with the SPC on the diversion of footpaths.

Meeting ended: 9.50pm

Next meeting: 24 March (Review) 2011

Key:

BCT = Babergh Communities Together
BDC = Babergh District Council
BELSP = Babergh East Local Strategic Partnership
CPRE = Campaign for the Protection of Rural England
EERA = East of England Regional Assembly
ENCAMS = Environmental Campaigns
LAIS = Local Authority Information Services
NALC = National Association of Local Councils

PPIB = Parish Plan Implementation Board
SALC = Suffolk Association of Local Councils
SCC = Suffolk County Council
SCHU = Suffolk Coasts and Heaths Unit
SOS = Stour and Orwell Society
SPPA – Shotley Peninsula Parish Alliance
SPC = Shotley Parish Council
SPS = Suffolk Preservation Society
SYNC = Shotley Youth New Crew