

Minutes of the Shotley Parish Council meeting held on Thursday 17 November 2011 at 7.15pm in the large Committee Room, Shotley Village Hall

Present: Councillors: M Matthews (Chair), J Catling, N Bugg, G Richens, G Pugh, B Nichols. and
RFO: D Bedwell and Clerk: L Rowlands

In attendance: Six members of the public, Cllr T Roberts

1. **To receive apologies for absence** – Cllrs R Wrinch (other commitment), T Ingram (illness), SNT (rest days), Cllr T Roberts (other commitment)
2. **To receive Declarations of interest and additions to register** – None
3. **To receive reports from (if available):**
 - 3.1 District Councillor - A report had been received electronically and circulated prior to the meeting.
 - 3.2 County Councillor – A new chief executive had been appointed and would be in post before Christmas; a new scheme for libraries was being considered; new procurement arrangements for highways were in place; there were to be more consultations on budget and a new way to contact the police on non-urgent matters had been launched.
 - 3.3 Safer Neighbourhood Team – Six crimes were shown on the report for October: one each of cause harassment/alarm/distress; theft; driving motor vehicle with excess alcohol, criminal damage; GBH serious wound without intent and minor wound without intent. Councillors were advised that Suffolk Constabulary had introduced a new telephone number for people who want to talk to the police about non-urgent issues – 101 – this is part of a nationwide initiative which will see all forces adopting the number by the end of the year.
 - 3.4 Myshotley.com – Another meeting had been held to verify the new home page. Individuals were designated to deal with ownership issues and to make decisions as whether to stash/slash contents as and when necessary.
 - 3.5 Parish Clerk – Dates for meetings in 2012 had been confirmed and circulated to councillors and working parties.
 - 3.6 Responsible Financial Officer
 - 3.6.1 The budget and precept were part prepared – awaiting more details from councillors and the Open Spaces and Amenities Committee.
 - 3.6.2 The accounts were still with the external auditors
 - 3.6.3. The Parish Council reserves were as follows:

Community Account	£ 24156.50
Premium Account	£ 455.21
Tracker Account	£ 8288.22
Total:	£ 32899.93

Which includes earmarked reserves and funds:

Ganges Playground	£ 7,500.00
Kingsland Playground	£ 7,500.00
Grand Total:	£ 17899.93

(The above figures do not include Accounts Payable presented at this meeting)

- 3.7 Community Warden – Beach litter has been pretty bad; fence at Ganges play area put back up, litter not so bad in this area; two dangerous small trees felled in Ganges grass area; tree at Little Oak felled and cleared.
- 3.8 Stour Footpath Group
Gabions/Footpath – Additional information re the retrospective planning application had been sent to BDC and process going ahead; Holbrook High School History Dept are getting involved in the Ganges Museum and Heritage Park project; and draft application for funding sent off to Biffaward.
Picnic Area/Slipway – recent spells of heavy rain did not result in any significant drainage problems; and two new funded benches to be installed.
- 3.9 Community Use Project - The Co-op had appointed a consultant to work with the CUP; new members were coming forward and a meeting to discuss a paper on lease arrangements was to be held in the near future.

4. **Open forum for members of the public to speak to Councillors on items appearing on the agenda**
5. **To agree and sign the Minutes of the Parish Council Meeting held on 20 October 2011 - Deferred as further wording to be added**
6. **Matters of report from minutes of previous meetings**
7. **BDC – Babergh’s Core Strategy Submission Draft – Working Party’s draft wording approved and to be forwarded to BDC**
8. **Shotley School Nursery Class closure – To consider response to public consultation questionnaire – It transpired that the Nursery had already been closed so no response applicable.**
9. **HMS Ganges: update and to agree any actions (if appropriate) in response to information received –**
 New planning application still awaited. It was suggested that once a plan had been received for consultation, that if it does not include features desired, that the PC make a “wish list” to be forwarded to the developers.
10. **Bathside Bay, Harwich – To consider our response on the application to vary the highway conditions –**
 Clerk to forward current and recent correspondence to Cllr Nichols and Graham Steel to be contacted for information.
11. **SCC - Street Lighting – OSAC recommended (and it was agreed) that the SPC install the intelligent lighting units** at a cost of £45 per unit and a working party be set up to look at problem areas where lights should be kept on. It was also agreed for an article to be put in the Noticeboard asking if residents had any views on the lights being switched off from midnight to 5.30am.
12. **Crime Report from Verity Line – OSAC recommended that (and it was agreed) that most of Verity’s report** be acted upon, although it was felt that a streetlight at the Ganges Play area was not feasible due to cost and differing opinions on whether it attracted or drove away the “late night youth element”.
13. **Planning matters – To consider response on applications received from Babergh upto 17 November 2011 and subsequently:**
Applications received
 - 13.1 B/11/01319/TPO – 34 Blake Avenue Shotley Ipswich IP9 1RL – Fell 1 No. Scots Pine, covered by TPO BT130/G4 – **No objections**
 - 13.2 B/11/01269/CEU – Land south of Cockle Creek Cottage Rose Farm Lane, Shotley – Application for Certificate of Lawfulness of an Existing Use – Use of land as garden land to Cockle Creek Cottage

for a period exceeding 10 years – **No objections although it should be noted that the footpath be maintained and not be allowed to become overgrown by garden plants**

- 13.3 B/11/01300/FUL – The Rose Inn, The Street, Shotley Ipswich IP9 1NL – Erection of single-storey side extension, attached smoking shelter, single-storey rear and side extensions (following demolition of existing stores). **Objections on the grounds of loss of amenity and light. Lack of ventilation details for toilets. Destruction of plant life adjacent to site. Application incomplete so ask for a re-submission and/or refer to planning committee for a site visit**
- 13.4 B/11/01122/FUL – Shotley Cliff south of Stourside, Shotley Gate, Shotley – Erection of 48 metres of erosion protection to the foot of Shotley Cliff (in addition to 210 metres approved under PP B/10/00730/FUL). **No objections**

Applications approved by Babergh

- 13.5 B/11/01079/FHA – 13 Orwell View Road, Shotley, Ipswich IP9 1NW – Erection of a two-storey side extension and a single-storey rear extension (following demolition of existing garage) - **Noted**

14 To authorise signing of cheques for payments previously agreed:

14.1	Clerk's salary (6.10.11-5.11.11) = 40.75hrs	£501.12
14.2	Clerk's expenses – ink/stamps/subsistence (May-Oct)	£133.56
14.3	RFO's salary (6.10.11-5.11.11) = 38hrs	£462.08
14.4	RFO's expenses – subsistence (May-Oct)	£57.50
14.5	Community Warden's salary (6.10.11-5.11.11) = 20.10 hrs	£180.90
14.6	Community Warden's expenses – petrol	£45.18
14.7	Litter Warden's salary (Village) (6.10.11-5.11.11) = 20.5 hrs	£143.50
14.8	Matt's Tree and Grass Garden Services	£150.00
14.9	Steven Leach – editing/building of website – Oct/Nov 11	£80.00
14.10	Holbrook High School – Photographs (Footpath)	£35.00
14.11	Playsafety Limited (ROSPA Report)	£151.20
14.12	SVHMC – Hire fees for First Comm Response	£39.00
14.13	SCC (Whitehouse Enterprises) benches	£600.00
14.14	Cllr Gary Richens – expenses	£45.25

15 To consider correspondence received upto 17 November 2011 and any responses required – No comments/action

- Clerks & Councils Direct – Nov 2011
- Shotley Peninsula Cycling Campaign – key results and conclusions of Summer traffic surveys
- BDC/MSDC media release re Government plans to remove some licensing controls
- SPCC – newsletter No 5 October 2011

16 Reports from Councillors on matters not itemised on agenda/to be included in next agenda

- 16.1 Cllr Pugh had attended a course to become a community volunteer warden for Suffolk Coasts and Heaths. He reported it was very interesting and informative and well worth undertaking.

Meeting ended: 9.30pm

Date of next meeting: 15 December 2011