

SHOTLEY PARISH COUNCIL



Linda Rowlands, 33 Orwell View Road, Shotley, Ipswich IP9 1NW

Tel/Fax: 01473 788248 Email: shotleypc@btinternet.com www.Myshotley.com

Dear Councillor,

16 October 2011

You are summoned to the Shotley Parish Council Meeting on Thursday 20 October 2011 at 7.15pm in the large committee room, Shotley Village Hall.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of interest
3. To receive reports from (if available):
 - 3.1 District Councillor
 - 3.2 County Councillor
 - 3.3 Safer Neighbourhood Team
 - 3.4 www.MyShotley.com
 - 3.5 Parish Clerk
 - 3.6 Responsible Financial Officer
 - 3.6.1 To approve amendment of annual return as per external auditor recommendation
 - 3.7 Community Warden
 - 3.8 Stour Footpath Group
 - 3.8.1 To consider siting of 2 x funded benches at picnic area
 - 3.8.2 To consider co-funding a 'Shotley Walks' leaflet with SCC To approve other sides legal costs for purchase of Shotley Cliff and Foreshore – **under confidential**
 - 3.9 Open Spaces & Amenities Committee
 - 3.10 Community Use Project
4. Open forum for members of the public to speak to Councillors on items appearing on the agenda
5. To agree and sign the Minutes of the Parish Council Meeting held on 18 August 2011
6. To agree and sign the Minutes of the Parish Council Meeting held on 15 September 2011
7. Matters of report from minutes of previous meetings
8. Royal British Legion – to consider contribution towards Poppy Appeal wreath for November
9. Housing Needs Survey – To form working party
10. SCC – The Budget Challenge Consultation – to consider response
11. BDC – Babergh's Core Strategy Submission Draft – to consider response
12. Community Composting Scheme for the Peninsula – To discuss Ecological survey/assessment
13. Shotley School Nursery Class closure – To consider response to public consultation questionnaire
14. HMS Ganges: update and to agree any actions (if appropriate) in response to information received
15. Planning matters – To consider response on **applications received from Babergh** upto 20 October 2011 **and subsequently:**
Applications received – None at time of printing
Applications approved:
 - 15.1 B/11/00847/FHA – Cockle Creek Cottage, Rose Farm Lane, Shotley, Ipswich IP9 1PH – Erection of two-storey front extension, two-storey side and single-storey rear extensions (amended scheme to that approved under PP B/08/01255)
16. Traffic Regulation Order – To consider response to request for Waiting Restrictions for outside No.12 to No. 33 Lloyd Road, Shotley
17. To authorise signing of cheques for payments previously agreed:

17.1 Clerk's salary (6.9.11-5.10.11) = 49.50 hrs	£
17.2 Clerk's expenses – ink	£7.47
17.3 RFO's salary (6.9.11-5.10.11) = hrs	£
17.4 RFO's expenses –	£
17.5 Community Warden's salary (6.9.11-5.10.11) = hrs	£
17.6 Community Warden's expenses –	£
17.7 Litter Warden's salary (Village) (6.9.11-5.10.11) = 19.5 hrs	£
17.8 Matt's Tree and Grass Garden Services	£
17.9 Steven Leach – editing of website – Aug/Sept 11	£
17.10 Groupbridge – Picnic are refurbishment	£10218.00
17.11 Royal British Legion	£
18. To consider correspondence received upto 20 October 2011 and any responses required
19. Reports from Councillors on matters not itemised on agenda/to be included in next agenda

Date of next meeting: 17 November 2011

Signed: L A Rowlands

Temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting due to the confidential nature of the business to be discussed concerning legal issues or potentially sensitive personnel content.*

20. Employment – appraisals
21. Bristol Hill Loos
22. Shotley Cliff and Foreshore – To consider covering owner's legal costs for purchase of land